



**REPUBLIC OF KENYA**  
**MANDERA COUNTY GOVERNMENT**



**MINUTES OF THE MEETING OF THE MUNICIPALITY BOARD HELD IN THE GOVERNOR'S BOARDROOM ON 18<sup>TH</sup> SEPTEMBER 2018 AT 2.30PM**

**PRESENT**

1. HASSANNOOR ADAN	Session Chair - Municipal Manager
2. IBRAHIM HASSAN MALOW	Member
3. ABDI MOHAMED ALI	Member
4. HUSSEIN MAALIM MOHAMED	Member
5. ABDIA HUSSEIN ABDI	Member
6. SALAH MAALIM ALIO	Member
7. ABSHIRA ALIO HUSSEIN	Member
8. FAMSAHARA ADAN MAALIM	Member
9. KULLOW MOHAMED SHEIKH	Member
10. MOHAMED ABDULLAHI OMAR	Member

**IN-ATTENDANCE**

ADAN KULLOW	Legal Advisor
AHMED S. MOHAMED	CECM – Public Service & Devolved Units

**AGENDA**

1. Election of the Board Officials
2. Briefing on Kenya Urban Support Program
3. Adoption of the Municipality Plans for FY 2018/2019
4. A. O. B

**MIN.1/1/2018-19 – Preliminaries**

The Municipal Manager welcomed the members to the first Board meeting and asked the Legal Advisor to open with a word of prayer followed by a quick self-introduction by members present.

He then introduced the agendas to be discussed.

**MIN. 2/1/2018-19 – Election of Board Officials**

The Manager introduced the agenda and informed the members that the Chair and Vice should be of different gender according to the Charter. The available positions were:

- i) Chairperson;
- ii) Vice Chairperson;
- iii) Secretary; and
- iv) Three Chairpersons to Sub-committees of the Board.

The members informed the Manager that they have reached a consensus among themselves and agreed on positions already. He advised that since there was consensus, a member should propose a name for each of the position as they are read out and another member to second for it to be officially recorded.

1. CHAIRPERSON – Ibrahim Hassan Malow was proposed as the Chair by Mohamed Abdullahi Omar and he was seconded by Abdia Hussein Abdi.
2. VICE CHAIRPERSON – Abdia Hussein Abdi was proposed by Hussein Maalim and seconded by Abdi Mohamed.
3. SECRETARY – Salah Maalim Alio was proposed for the position by Ibrahim Hassan Malow and seconded by Abshira Alio.
4. CHAIRPERSON for MUNICIPAL DEVELOPMENT SERVICES Sub-committee – Abdi Mohamed Ali was proposed by Abdia Hussein and seconded by Hussein Maalim.
5. CHAIRPERSON for ENVIRONMENT & SANITATION Sub-committee – Mohamed Abdullahi was proposed by Abdi Mohamed Ali and seconded by Famsahara Adan Maalim.
6. CHAIRPERSON for FIRE, DISASTER MANAGEMENT & ENFORCEMENT SERVICES Sub-committee – Famsahara Adan Maalim was proposed by Abshira Alio and seconded by Kullow Mohamed Sheikh.

After the confirmation of the officials, the Manager gave the mantle to the new chairman to continue with the rest of the meeting.

The Chairman thanked the members in showing confidence in him and also thanked the Manager and other senior County officials present for organizing for the meeting.

### **MIN. 3/1/2018-19 – Briefing on Kenya Urban Support Program (KUSP)**

The Chairman read out the agenda and invited the Manager to take the members through the brief on the program and the achievement so far.

The Manager informed the members that KUSP is a World Bank grant that is meant to help the Municipalities start off. He further informed them that the funds are of two categories; thus, Urban Institutional Grant (UIG) that is meant to build the Municipality institutions and it is 50M. This money has not been captured in the County Allocation of Revenue Act (CARA) and is not available unless a supplementary budget is done and the Urban Investment Grant (UDG) that is meant for development and runs for five years. Our Municipality has qualified for 175M for the current financial year.

The members were taken through the conditions that are attached to the two funds and informed about the eligible and ineligible expenditures.

He also updated the members on the achievements that have been made so far which includes the adoption of the Charter and the appointment of the Board and the Manager among others.

The members commended the Manager for the job well done and vowed to give him all the support that he requires to ensure that the Municipality offers uninterrupted services to the residents.

**MIN. 4/1/2018-19 – Adoption of the Municipality Plans for FY 2018/2019**

The Chairman introduced the agenda and asked the Manager to brief the members on the plans that are to be adopted.

The Manager informed the members that one of the conditions for the two grants is preparation of the annual plans copies of which are them. He informed the members that despite the financial year beginning in July, no expenditure has been incurred since the National Treasury has not released monies to the County Governments.

The members were later taken through the plans before them one by one and after understanding everything adopted the following plans unanimously:

1. Annual Institutional Development Plan and Budget FY 2018/2019;
2. Institutional Development Plan and Budget FY 2018/2019; and
3. Manderu County Urban Institutional Development Strategy.

**MIN. 5/1/2018-19 – A. O. B**

The members asked the rate of sitting allowances that they will be paid and the Manager informed them that a letter was written to Salaries and Remuneration Commission and they have not yet replied. He promised the members that he will make a follow-up through the office of the County Secretary.

The Manager informed the members that they will be taking a group photo with H. E the Governor and that they should pray and come back for the same.

**MIN.6/1/2018-19 – Adjournment**

There being no other business, the meeting was adjourned at 4.25 p.m with a word of prayers.

Minutes Compiled by:

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**Secretary**

Minutes Confirmed by:

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**Chairman**