



COUNTY GOVERNMENT OF MANDERA
COUNTY PUBLIC SERVICE BOARD
P.O. Box 356-70300, MANDERA



DATE: 23rd September, 2026

VACANCY ANNOUNCEMENT

Mandera County Public Service Board wishes to advertise and invite applications from competent and suitably qualified candidates for appointment to the vacant positions in the Mandera County Investment Authority, following the enactment of the Mandera County Investment Authority Act, No. 8 of 2026.

**1. MANAGING DIRECTOR, MANDERA COUNTY INVESTMENT AUTHORITY, JG ‘R’
ONE (1) POST**

REF MCPSB /FIN/MCIA/09/01

Terms of service - Contract of three (3) years

Duties and Responsibilities

- Formulate and coordinate strategies, policies, programmes and the framework within the county to enable the county plan effectively for investment development;
- Formulation and coordination of programme for harmonious development of investment sectors and to oversee studies, research and monitor all changes in investment environment structure, trends and advice the county appropriately;
- Plan and manage human resources, projection of manpower needs and training to meet the Investment Authority objectives.
- Establish an effective and efficient instruments for managing County Investments and ensure prudent utilization of the investment.
- Assist investors and potential investors in obtaining licenses, permits and incentives from relative Government Agencies in Kenya
- Provide platform for sharing informing on investment and working in collaboration with other players and stakeholders in the County.
- Promote and showcase the County as an ideal investment destination
- Facilitate and manage investment assets on behalf of County Government
- Identify strategic investment opportunities and enter into investment undertakings for the benefit of the County
- Review the County Investment environment and make recommendations on investment policies, programs, plans and best practices
- Mobilize resources for investment undertakings by the County
- Carry out such other activities as, in the Authority’s opinion, will promote and facilitate investment.

Requirement for Appointment

- Be a Kenyan citizen;
- Have Bachelor’s Degree in Economics, Statistics, Finance or related field from a recognized University;

- A Master Degree in the relevant field will be an added advantage;
- Has knowledge and experience of at least Ten (10) years in the relevant profession
- Strong stakeholder engagement, communication, analytical, and problem solving skills
- Excellent Communication and interpersonal skills;
- Certificate in a senior management course not less than four (4) weeks from a recognized institution will be an added advantage
- Meet the requirement of Chapter Six of the Constitution

2. DEPUTY MANAGING DIRECTOR, MANDERA COUNTY INVESTMENT AUTHORITY, JG 'Q' ONE (1) POST

REF MCPSB /FIN/MCIA/09/02

Terms of service - Contract of three (3) years

Duties and Responsibilities

- Assist in formulation and coordination of strategies, policies, programmes and the framework within the county to enable the county plan effectively for investment development;
- Assist in formulation and coordination of strategies, policies and programme for harmonious development of investment sectors and to oversee studies, research and monitor all changes in investment environment structure, trends and advice the county appropriately;
- Assist in establishment of an effective and efficient instruments for managing County Investments and ensure prudent utilization of the investment.
- Assist investors and potential investors in obtaining licenses, permits and incentives from relative Government Agencies in Kenya
- Promote and showcase the County as an ideal investment destination
- Assist in identifying strategic investment opportunities and enter into investment undertakings for the benefit of the County
- Assist in mobilization of resources for investment undertakings by the County
- Assist in Providing platform for sharing informing on investment and working in collaboration with other players and stakeholders in the County.
- Carry out such other activities as, in the Authority's opinion, will promote and facilitate investment.

Requirement for Appointment

- Be a Kenyan citizen;
- Have Bachelor's Degree in Economics, Statistics, Finance or related field from a recognized University;
- Has knowledge and experience of at least Seven (7) years in the relevant profession
- Strong stakeholder engagement, communication, analytical, and problem solving skills
- Excellent Communication and interpersonal skills;
- Certificate in a senior management course not less than four (4) weeks from a recognized institution will be an added advantage
- Meet the requirement of Chapter Six of the Constitution

HOW TO APPLY

Interested and qualified applicants should apply by filling in and submitting Mander County Employment Application Form. The forms can be downloaded from Mander County Government website: www.mandera.go.ke

All applicants should attach copies of academic and professional certificates to the application form;

Only shortlisted applicants will be contacted;

Canvassing in any form will lead to automatic disqualification;

No hand written application shall be accepted; all the details must be captured in the Employment Application form.

Mander County Public Service Board is an equal opportunity employer and corruption free entity.

Application should be submitted in a sealed envelope clearly marked on the left side with the position applied for and vacancy number be addressed and delivered at **County Public Service Board Office** on or before **14th October, 2026** at **4. 00 P.M** to;

**The Secretary,
Mander County Public Service Board,
P.O. Box 356-70300,
Mander.**