



**MANDERA COUNTY GOVERNMENT**  
P.O BOX 637-0300, Mandera



**MINISTRY OF TRADE, INVESTMENT, INDUSTRIALIZATION AND  
CO-OPERATIVE DEVELOPMENT**

**The chairman,  
Mandera Municipality,  
Mandera County Government.**

**6 August 2020**

The following are some of the information you requested for assessment purposes:

1. Trade Agreement Policy – The Department of Trade does not handle this function at the county level at the moment. It's mainly done at the national level by the national government.
2. Business Registration Requirement – for a trader to register his or her business, the following are the requirements:
  - Business name/trader name.
  - National ID/No.
  - Sub-County/Location of business.
  - Type of business.
  - Physical address.
  - Postal address.
  - KRA Pin.
  - Public Health Clearance Certificate.
  - Fire Clearance Letter.
  - No of employees.
3. Business Continuity Plan/Strategy – This is assessed through the following:
  - Weekly business plan.
  - Market pricing plans/survey.
  - Fair trade practices plan

**End.**