



REPUBLIC OF KENYA
MANDERA COUNTY GOVERNMENT



**MINUTES OF THE MEETING OF THE MANDERA MUNICIPALITY BOARD HELD
IN THE MUNICIPALITY BOARDROOM ON 18TH NOVEMBER 2019 AT 9.00 A.M**

PRESENT

1. ABDIA HUSSEIN ABDI	V/Chairperson
2. HASSANNOOR ADAN	Municipal Manager/ Secretary
3. HUSSEIN MAALIM MOHAMED	Member
4. SALAH MAALIM ALIO	Member
5. ABSHIRA ALIO HUSSEIN	Member
6. FAMSAHARA ADAN MAALIM	Member
7. MOHAMED ABDULLAHI OMAR	Member

APOLOGY

1. IBRAHIM HASSAN MALOW	Chairman
2. KULOW MOHAMED SHEIKH	Member

AGENDA

1. Confirmation of the previous minutes.
2. Review of 1st quarter report.
3. Review and adoption of the Municipality Budget & Procurement Plan.
4. Adoption of the Municipality Annual Work Plan.
5. A. O. B.

MIN.1/2/2019-20 – Preliminaries

The V/Chair welcomed the members to the second Board meeting of the financial year 2019/2020 and asked Mr. Mohamed to open with a word of prayer.

She reported the apology from Mr Ibrahim Malow who is away for the supervision of the National examination and Kulow Mohamed who is in Nairobi for personal issues. She then introduced the agendas to be discussed.

MIN. 2/2/2019-20 – Confirmation of the Previous Minutes

The V/Chair requested the Manager to take the members through the minutes of the previous meeting. The Manager took the members through the minutes. The minutes were confirmed to be a true deliberation of the Board by Mr Mohamed Abdullahi and seconded by Mr Hussein.

MIN. 3/2/2019-20 – Review of the first quarter report

The V/chair asked the Manager to take the members through the last quarter report. The Manager informed the members that the Municipality has not received funds for the quarter and was doing the routine operations only which were performed by the casuals.

He took the members through the report and clarified issues raised by the members.

MIN. 4/2/2019-20 – Review and Adoption of the Municipality Budget and Procurement Plan

The V/Chair introduced the agenda and asked the members to note any comments they have so that time will not be wasted on this agenda without overlooking the importance of the agenda item which will be a guide in the resource utilization for effective and efficient service delivery.

The Manager informed the members that the Municipality gave a wish list of Kshs. 370 million but what was allocated was Kshs. 150 million as a grants transfer to the Municipality by the County Government and Kshs. 50 million which is grant from the World Bank through the Kenya Urban Support Programme (KUSP) Urban Institutional Grant (UIG) for recurrent expenditure and Kshs. 175,819,500 for development grant under KUSP Urban Development Grant (UDG) for development expenditure.

He also informed the members that the grants are conditional and the Budget and Plan for the its usage is prepared separately every year and shared with the State Department of Housing and Urban Development as the Board adopted it in the fourth quarter of the last FY.

The members made their inputs and amended the Board meetings from initial planned 6 to 15 to cater for Sub-committee meetings. The budget and the procurement plan were unanimously adopted. The adopted budget and procurement plan are annexed to these minutes for onward submission to the County Treasury for funds requisition.

MIN.5/2/2019-20 – Adoption of the Annual Work Plan

The V/chair introduced the agenda and welcomed the Manager to take the members through the work plan. The Manager explained that the work plan has delayed due to the delay of the County Budget since the plan has financial implications.

He took the members through the work plan which was amended in some parts to comply with the budget and adopted by the Board for implementation.

MIN.6/2/2019-20 – A. O. B

The V/chair asked if there is A.O.B from the members or the administration. The following were discussed.

- a) The Manager informed the members that the amended Charter has been submitted to the Assembly and once it is adopted, the necessary changes to comply with the amended Urban Areas and Cities Act will be effected.
- b) A member asked the Manager why the sub-committees of the Board are not operational and he replied that the sub-committees will be reconstituted and fully operationalized once the amended Charter comes into force.
- c) The Manager also informed the members that there is an Non- Governmental Organization that is planning to do a function in the Municipality on 24th November 2019. They are planning to plant 1,000 seedlings and conducted a general cleanliness day where the residents will be sensitized on proper handling of waste and on environmental conservation. He also requested the members who are free on those days to volunteer to participate in the occasions.

MIN.7/2/2019-20 – Adjournment

There being no other business, the meeting was adjourned at 12.05 p.m with a word of prayers.

Minutes Compiled by:

<u>Hassan Ali</u>	<u>[Signature]</u>	<u>25/03/2020</u>
Name	Signature	Date

Secretary

Minutes Confirmed by:

<u>Abdulla Hussein</u>	<u>[Signature]</u>	<u>25/3/2020</u>
Name	Signature	Date

V/Chairperson